राजस्थान ग्रामीण आजीविका विकास परिषद्

(प्रमुख तलान, श्री-क्षेत्र, रायगढ़ भवन, श्री-क्षेत्र जयपुर फोन-0141-4259914 / 2227416 फैक्स: 0141-2227723)


रुचि की अभिव्यक्ति (Expression of Interest)

राजस्थान ग्रामीण आजीविका विकास परिषद् द्वारा संचालित परियोजना राष्ट्रीय ग्रामीण आजीविका मिशन (National Rural livelihood Mission) हेतु 2 अत्यकालिक सलाहकार (Consultant) – Start up Village Entrepreneurship Programme (SVEP) की आवश्यकता है।

योग्य उम्मीदवार से प्रस्ताव आंगनितिक किये जाते हैं। कार्य का विवरण एवं निर्धारित योग्यताएं परिषद की वेबसाइट www.rgavp.org पर उपलब्ध है। इक्षुक उम्मीदवार दिनांक 28.09.2016 सायं 6.00 बजे तक अपना आवेदन अद्योहर्षाक्षरकं त कर सकते हैं।

मुख्य परिचालन प्रबंधक
राजीविका
Rajasthan Grameen Aajeevika Vikas Parishad
(Third Floor, RFC Block, Udyog BHawan, Tilak Marg, Jaipur, Rajasthan Phone No. 0141-4259914, 22274216, Fax- 0141-2227723)

F.15(48)RGAVP/Liv/IG/2015/Pt-1/37344 Date: 09-09-2016

Invitation for Expression of Interest for hiring Consultant – Start up Village Entrepreneurship Programme (SVEP)

1. Context
Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP) is a registered society of Govt. of Rajasthan for implementation of Self Help Groups (SHG) based livelihoods programme in rural areas of Rajasthan. At present, RGAVP is implementing Rajasthan Rural Livelihoods Project (RRLP) funded by World Bank, National Rural Livelihood Mission (NRLM) and National Rural Livelihood Project (NRLP) funded by MoRD, GoI and MPOWER funded by IFAD.

The objectives of RGAVP are to support the development of livelihood opportunities for rural poor, especially women and marginalized groups through promotion of Community Institutions - Self Help Groups, Village Organizations, Federations, Producer Groups etc. in access to finance through community investment fund, Bank linkages, Insurance etc. and facilitating livelihood support services. For other details please refer our website www.rgavp.org.

To strengthen and support community and Community Institutions, RGAVP has started some special projects. Start-up Village Entrepreneurship Programme (SVEP) is a programme under NRLM, aiming to help rural poor come out of poverty by helping them set-up tiny enterprises and provide support till the enterprises stabilize. These enterprises may be individual or group enterprises and would cover manufacturing, services and trading. These would cover traditional skill as well as new skills. Rural entrepreneurs' enterprises shall be supported for initial six months of start-up.

2. Eligibility Criteria for Consultants
The services of two consultants are required at Block level for implementation of SVEP. The purpose of position, key responsibilities, core competencies and educational qualifications are detailed in the Terms of Reference (ToR) given on official website www.rgavp.org and SPPP portal http://sppp.rajasthan.gov.in.
A covering letter conveying Expression of Interest and latest CV with required qualifications and experiences should be submitted by interested candidates in a sealed envelope clearly superscripted as "Expression of Interest for Consultant SVEP" at office address mentioned below to the undersigned during office hours or by email at rajeevika@rajasthan.gov.in latest by 6 pm on 28th September 2016.

[Signature]

Chief Operating Manager
RGAVP

Mailing address:
Chief Operating Manager
Rajasthan Grameen Aajeevika Parishad
3rd Floor, RFC Block, Udyog Bhawan
Tilak Marg, C Scheme, Jaipur
Phone: (0141) 2227011, 2227416, Fax (0141) 2227723
Email: rajeevika@rajasthan.gov.in
Terms of Reference

for the post of

Consultant – Start-up Village Entrepreneurship Programme (SVEP)

Background:

“Start-up Village Entrepreneurship Programme (SVEP)” - a component of NRLM for promotion of Enterprise based livelihoods is to be implemented in two Blocks, one each in Ajmer and Chittorgarh district. The long term vision of SVEP is to provide support for start-up to substantial number of village enterprises and direct employment to rural people. The SVEP shall help the rural poor come out of poverty by helping them set up enterprises and provide support till the enterprises stabilize. The project will be implemented by Federation promoted by ‘Rajeevika’ with the technical support of Kudumbashree, Kerala, for which a MoU has been done between the two.

Purpose of the position

- To co-ordinate between the PIA/NRO and the SRLM project team, and the community organizations (SHGs/VOs/CLFs) and ensure the SVEP gets implemented as per the plan and schedule (on all parameters – physical, financial and timelines).
- To be involved in the implementation and monitoring the progress of the SVEP in the two blocks and help to scale up the same after incorporating mid-course corrections, if any.
- To document and share best practices, identified in the implementation of SVEP in the initial 2 blocks.

Reporting To – Administratively to the District Program Manager (DPM) and functionally to the State Program Manager (SVEP). He/she shall be based/posted in the block where the SVEP is being implemented.

Key Responsibilities -

- To ensure rollout of the SVEP program across all the pilot blocks, including completion of the baseline and market potential study and preparation of the DPR.
• To co-ordinate and act as a bridge between the PIA/NRO, the community organizations and the Block and the village level project staff.
• To participate in all the processes of implementation of the SVEP.
• To help operationalize the MIS for SVEP, monitor progress of the SVEP and share the same with all the stakeholders – SRLM/PIA/NRO/ NRLM.
• To ensure adherence to norms and completion of processes related to procurement of tablets and other equipment for the BRC.
• To help institutionalize the Block Resource Centre and make it part of all the SRLM processes in the block.
• Create and operationalize a course correction mechanism and a process for documenting and sharing best practices.
• To help create a repository of business logics and training material at the BRCs.
• To be part of the State level business advisory team for creating local benchmarks for enterprises and for giving seasonality based business advisories.

Key Performance Indicators
• Rollout of SVEP physical activities as per the timeline.
• Number of community organizations’ members trained effectively on the SVEP vs targets.
• Number of MIS reports sent timely per month.
• Number of monthly reviews of the progress of the program with the PIA/NRO and the District Program Manager facilitated.
• Ensuring timely reporting of the work done by the PIA, and any deviation from plan is addressed or taken up at appropriate levels within the SRLM, with respect to:
• Number of CRP-EPs selected, trained and retained vs targets, for the period under review.
• Number of Enterprises trained, supported to start/grow their business and increase in their incomes vs targets, for the period under review.
• Number of enterprises linked to banks for loans for the business vs targets for the period under review.

[Signature]
• Number of enterprises given loans (from banks or SHGs) and repayment of the loans from business profits vs targets, for the period under review.
• Number of regional and village category wise benchmarks created for various groups of enterprises created.
• Number of best practices and training materials, including ICT trainings documented and added to the repository.

Educational Qualifications: Post graduate/Graduate in any subject with maths as a subject till class XII preferably from a management/commerce or engineering background. Should have strong numeracy skills and business skills.

Core Competencies

• Understanding and hands-on experience of the non-farm livelihoods sector and its issues – having worked with either a business or a producer organization that has been successful, or having worked with the SRLM in a livelihoods profile or having worked with a SVEP-like project. The person should have at least 2 years of work experience.
• Should have numerical and business finance understanding and skills.
• Good team player, strong ability to work with teams and with people with no direct reporting relationships
• Data driven, open to learning and adaptable, should be willing to adapt to ground realities.
• Should be willing to travel extensively in the field and be willing to stay in a village for approx. 10 to 15 days a month.

Remuneration:

Rs. 25000/- per month for a period of one year.