Rajasthan Gramin Ajeevika Vikas Parishad
(RGAVP)
(III floor, B Block, Udyog Bhawan, Jaipur, Phone – 2227011, 4259914, Fax – 2227723)
F. 8(72)RD/RGAVP/Conslt/Sl & Gender/2016 Jaipur, dated: 15/09/2016

Invitation of Expression of Interest for hiring of
Consultant for Social Inclusion & Gender

Rajasthan Gramin Ajeevika Vikas Parishad (RGAVP) proposes to hire the service of consultant for Social Inclusion & Gender for a period of one year.

Eligibility criteria and other details for this Consultant is given on our website www.rgavp.org and SPPP portal http://sppp.rajasthan.gov.in. Expression of interest, i.e. latest CV with required qualifications and relevant experience to perform these activities should be submitted by the interested candidates in a sealed envelope clearly superscripted as “Expression of Interest for Consultant Social Inclusion & Gender” at office address mentioned above during office hours or by email rajeevika@rajasthan.gov.in latest by October 4th, 2016, 6.00pm.

State Project Manager
(HR)
Invitation of Expression of Interest for hiring Consultant Social Inclusion & Gender

1. Context
Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP) is a registered society of Govt. of Rajasthan for implementation of Self Help Groups (SHG) based livelihoods programme in rural areas of Rajasthan. At present, RGAVP is implementing Rajasthan Rural Livelihoods Project (RRLP) funded by World Bank, National Rural Livelihood Mission (NRLM) & National Rural Livelihood Project (NRLP) funded by MoRD, GoI and MPoWeR funded by IFAD.

The objectives of RGAVP are to support the development of livelihood opportunities for rural poor, especially women and marginalized group through promotion of Community Institutions -Self Help Groups, Village Organizations, Federations, Producer Groups etc; in access to finance through community investment fund, Bank linkages, Insurance etc and facilitating Livelihoods support services. For other details please refer to our website www.rgavp.org.

2. Eligibility criteria for the Consultants
- PG with minimum 50% in RD/Psychology/MSW/MBA and 10 Years of experience in the relevant field.
- Must be computer literate – able to use MS office application and internet.
- Experience of working with government/externally aided agencies would be an added advantage.
- Must be proficient in English and Hindi.
- Experience of working in RGAVP would be an added advantage.

The consultant would be empanelled based on an interview/other methods conducted by RGAVP as per its procurement guidelines.

3. Further information can be obtained at the above given address during office hours.

4. Terms of Reference (ToR) are given at the official website www.rgavp.org and SPPP portal http://sppp.rajasthan.gov.in. Expression of Interest (i.e. latest CV with required qualifications and relevant experience to perform the services) should be submitted by
the interested candidates in a sealed envelope clearly superscripted as "Expression of Interest for Consultant Social Inclusion & Gender" or by email at rajeevika@rajasthan.gov.in latest by 4th October 2016, 6.00 pm.

5. The submission can also be made during office hours on all working days to the undersigned.

Mailing address:
State Project Manager
Rajasthan Grameen Aajeevika Vikas Parishad
3rd Floor, RFC Block, Udyog Bhawan
Tilak Marg, C scheme, Jaipur
Phone: (0141) 2227011, 4259914, Fax (0141) 2227723
Email: rajeevika@rajasthan.gov.in

State Project Manager
(HR)
Summary of the Post:

<table>
<thead>
<tr>
<th>Name of the Post-</th>
<th>Consultant (Social Inclusion &amp; Gender)</th>
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</thead>
<tbody>
<tr>
<td>Level of posting</td>
<td>State level</td>
</tr>
<tr>
<td>Qualifications &amp; Experience</td>
<td>PG with minimum 50% in RD/ Psychology/ MSW/MBA and 10 years of experience in the relevant field, Experience of working in RGAVP would be an added advantage.</td>
</tr>
<tr>
<td>Type of Appointment</td>
<td>Consultancy</td>
</tr>
<tr>
<td>Cost Estimates (Rs.)</td>
<td>Rs. 80000 per month</td>
</tr>
<tr>
<td>Duration</td>
<td>12 Months</td>
</tr>
<tr>
<td>Job Description</td>
<td>The functions of the Consultant include making analysis of socially downtrodden and making plan for reaching the benefits of the project to the vulnerable. Lead agenda related to social inclusion and convergence aspects and sensitize project staff</td>
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</tbody>
</table>

Position-1 (State Level) Duty Station- Office of the RGAVP, Udyog Bhawan, Jaipur

Role Summary-

RGAVP is implementing Project that aims to empower the rural people by improving their capacities and opportunities for a sustainable livelihood that will ensure enhanced participation, skill enhancement and increased income through self-sustained and community managed institutions. The project is being implemented in all districts of Rajasthan through different folds like RRLP, NRLM and NRP target to cover about 295 blocks of Rajasthan in a phased manner. The mission's aim is to enhance social and economic status of the rural poor of Rajasthan through development of self-sustained and community managed institutions. The targeted poor households are mobilized into thrift and credit based Self Help Groups (SHGs) which in turn are federated into village level federations called Village Organizations and then in to higher level community institution at different levels. Promotion of sustainable livelihoods and targeting vulnerable group of rural population are the most important components of the Project.

The functions of the Consultant (SI & Gender), includes making analysis of socially downtrodden and making plan for reaching the benefits of the project to the vulnerable. Monitoring related to reach of project on gender aspects of the project and sensitize project staff regarding gender and other vulnerable population issues.

Job Profile

- Lead the project agenda/aspects related to Social Inclusion & Gender of the project as a whole.
- Analyse the key issues related to socially downtrodden people, women, and vulnerable community for their backwardness and put forth them with the project persons concerned for making the corrective actions.
- Develop and inclusion of gender equity and equality strategy and activities in the project mainstream.
• Monitor the reach of project on gender aspects of the project including vulnerable community and sensitize project staff regarding gender and other relevant issues.
• Design policy/framework for convergence and lead pilot intervention related to inclusion and convergence for social development.
• Monitor, evaluate the project activists with respect to the gender and vulnerable community sensitivity and suggest corrective actions.
• Represent RGAVP when asked to do so by the SMD.
• Any other activities as assigned by the State Mission Director as required.

Reporting
• As part of State Project Management Unit, the incumbent will report to Chief Operating Manager/Project Director (Livelihood), RGAVP.

Qualification and Experience
• PG with minimum 50% in RD/ Psychology/ MSW/MBA and 10 years of experience in the relevant field.
• Must be computer literate – able to use MS office applications and internet.
• Experience of working with government/externally aided agencies would be an added advantage.
• Must be proficient in English and Hindi.

Core Competencies

Technical Knowledge and Skills
• Can give help and advice to others based on their specialist area of knowledge and skills in relation to the social safeguards, social development and protection thematic area and poverty reduction
• Uses technical knowledge and skills to complete complex work in the social safeguards, social development and protection thematic area
• Uses technical knowledge and skills to improve work systems

Client Orientation
• Works to meet needs of clients according to Rajasthan Gramin Ajeevika Vikas Parishad’s policy
• Communicates often with clients and seeks to understand and anticipate their needs
• Adapts own style to suit clients preferences

Achieving Results
• Find ways to reduce time and cost of completing work
• Monitors work and progress and makes improvements
• Works with others to overcome problems and find alternative ways to complete work when necessary

Working Together
• Provides practical support and encouragement for team members
• Encourages team members to work together and benefit from diversity in different views, culture, nationality, and gender
• Sets priorities for the team and ensures they are followed through
Learning and Knowledge Sharing
- Learns new skills and knowledge and applies them
- Continuously finds new solutions to problems
- Leads the team in sharing knowledge and expertise

Honorarium
- Rs. 80000 per month
- This position will require travel of at least one week in a month.

Terms and Conditions
- The consultancy is for a period of 1 year only.
- The consultancy can be terminated at any time with one month notice from either party.