

## Rajasthan Gramin Aajeevika Vikas Parishad

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No. F: ( )RGAVP/RD/2013-14/ 4581 - 605

Date: 18.7.13

### Office Order

Most of the CDOs under Project are in the nascent stage in terms of financial management, financial discipline, management of fund etc and require handholding support. Furthermore, quantum of amount at CDO level through Tranche 1 & 2 is appreciable. Taking above into consideration, following decisions have been taken to establish and nurture financial discipline at CDO level;

1. CDO will issue only account payee cheque to SHGs. Neither bearer cheque nor any cash payment should be made to SHGs.
2. Decision of CDO regarding withdrawal of amount from Banks MUST takes place in CDO meeting only supported by proper resolution.
3. The resolution regarding withdrawal of amount should be counter signed by concerned PFT along with other office bearers of CDO.
4. Resolution of CDO counter signed by PFT should be a pre-requisite criterion for any withdrawal from Banks. The DPMs have to advise this to the concerned branches of banks.
5. It is further clarified that PFTs will not be part of decision making of CDO regarding fund management. They (PFT) should only facilitate the process.

All the DPMs are directed to implement the above mentioned decisions.



(Subir Kumar) I.A.S  
State Mission Director

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Copy forwarded to the followings for information and necessary actions –

1. P.S. to the ACS, RD&PR, GoR, Jaipur
2. P.S. to the Secretary, RD, GoR, Jaipur
3. Project Director (SHG and Livelihood projects/ Livelihoods/ M& E), HQ, Jaipur
4. Financial Advisor, HQ, Jaipur
5. All General Managers/ Sr. Specialists/ Specialist/Managers, HQ, Jaipur
6. All DPMs
7. Concern file



State Mission Director

