

## **Rajasthan Rural Livelihood Project/National Rural Livelihood Project/National Rural Livelihood Mission**

### **Background:**

Recognizing the need for continued action for promoting livelihoods in the State, Government of Rajasthan through the Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP), is implementing a follow on project to the District Poverty Initiative Project (DPIP) implemented during 2000-2007. The proposed project, referred to as the Rajasthan Rural Livelihoods Project (RRLP), National Rural Livelihoods Mission (NRLM) and National Rural Livelihoods Project (NRLP) is being implemented in all districts of Rajasthan.

The objective of the Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP) is to enhance the economic opportunities, access to basic amenities, and participation in community decision making for the poor, with a focus on women and marginalized groups in Rajasthan. The objective will be achieved through support under five broad components: (i) Institution Building and Social Empowerment; (ii) Community Investment Support; (iii) Skills Development and Employment Promotion; (iv) Climate Change Adaptation; and (v) Project Implementation Support.

For this RGAVP will hire services on Direct Contract/Job basis thematic support services for ideas incubation, policy framing and formulation implementation strategies for core programme implementation at State level on key thematic areas such as social inclusion and community mobilization; institution building; financial inclusion; agriculture, livestock and non-farm livelihoods; jobs placement and market linked skill development; self-employment and micro-enterprise development; climate change and adaptation and environment; Tourism; MIS, Accounting and Monitoring & Learning etc. Description of job services for supporting implementation of RRLP/NRLM/NRLP or other programme of RGAVP.

NRLP/NRLM/ RRLP (RGAVP) intends to have a dedicated & sensitive support structure & hire quality human resource for all positions. NRLP/NRLM/RRLP has engaged **SRIJAN Infratech and Development Services (P) Limited** (SIDS, in short) as an agency to provide Direct Contract/ Job Basis Services.

### **New Policies incorporated in the Contract:**

- **Reservation to candidates:**Reservation policy of Govt. of Rajasthan will be applicable for all positions. **Reservation benefits will be extended only to those eligible candidates who are residents of Rajasthan and have domicile certificate issued by a competent authority.**
1. There is a link below with reservation rules, according to which 16% for SC, 12% for ST and 21% for OBC and 1% for SBC vertically and 30% for women horizontally is to be provided, but if in case suitable candidates are not available under any category, the post will not be kept vacant and can be filled with general category.
  2. **Applicability of TA/DA:** Persons so placed by SIDS at RGAVP against Direct contract/ Job Basis services mentioned in TOR would be paid TA/DA as per RGAVP norms.
  3. An annual increment of 8% shall be admissible to persons so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  4. Mobile/Telephone reimbursement as per RGAVP norms shall be admissible to persons so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  5. Leave upto 20 days in a calendar year shall be admissible to persons so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  6. Maternity leave to female persons so placed by the agency at RGAVP of upto 180 days shall be admissible.
  7. Gratuity payment as per provisions of Gratuity Act, 1972 shall be admissible to persons so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  8. Reimbursement of Rs. 500 per year shall be admissible against Medclaim Insurance Policy of the person so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  9. All Gazetted holidays of Government of Rajasthan shall be admissible to persons so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR.
  10. The person so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR shall have to cover himself/herself covered under any Accidental Insurance Scheme, for which an annual premium of Rs. 500 shall be reimbursed upon production of receipt.
  11. No terminal leave shall be admissible to the person so placed by the agency at RGAVP against Direct contract/Job Basis services mentioned in TOR in case of termination of contract.
  12. TDS on income, if due, shall be recovered from the package payable to persons so placed by the agency at RGAVP against Direct contract services mentioned in TOR.

**Duration of the assignment:**

This selection process will result in an initial contract for **12 months**, though the total duration of the Direct Contract/Job basis services assignment is envisaged for three years or till the completion of the Project. Depending on the annual performance review of the selected consultant and available budget, the contract can be extended further on a 12 monthly basis, with mutual agreement. However, in respect of unsatisfactory performance by the consultant agency, citing detail reasons RGAVP would be free to terminate the services of the agency.

The openings at all Levels are given below. Approximate Number of Staff required (Indicative only). (RGAVP reserves the right to increase/decrease the number of positions advertised)

Candidates are advised to read the eligibility criteria carefully before applying for any Post.

Application would be submitted ONLY through ONLINE. For the purpose, interested candidate may visit [www.sids.co.in/rgavp](http://www.sids.co.in/rgavp) to submit online application.

S.no	Position	No. of Post
1	Consultant - State MKSP Coordination	1
2	Consultant - MKSP Agriculture	1
3	Consultant - MKSP Livestock	1
4	Consultant - MKSP District	5
5	Consultant - MKSP Block Coordination	11
6	Associate Consultant for Implementation of Livelihood Initiatives	4
7	<b>Project Consultant- Livelihood ( SPMRM)</b>	1

**Detailed Job Description for all positions in RGAVP for the project under MKSP and SPMRM**

**(1) ToR for Consultant - State MKSP Coordination**

**Summary of the Post:**

<b>Name of the Post-</b>	Consultant - State MKSP Coordination
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	<p>Essential : PG with 50% marks in Agriculture , Animal Husbandry and Veterinary science and 7 years of experience in livelihood Development.</p> <p>Desirable: Experience of working in RGAVP would be an added advantage. Working in MKSP project / Livelihood Program.</p>
<b>Age</b>	The incumbent must not be above 45 years of age as on 01.11.2016
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	up to Rs. 60,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	<p>Consultant - State MKSP Coordination will work under the guidance and supervision of Chief Operating Manager, State Project Manager- Agriculture/ Livestock, RGAVP. S/he will be responsible for the following :</p> <ul style="list-style-type: none"> <li>• Lead Mahila Kisan Sashaktikaran Pariyojana (MKSP) activities in state.</li> <li>• Assist State Project Manager-Agriculture/ Livestock at state level.</li> <li>• Provide Extensive support in the state related to MKSP project.</li> <li>• Achieving Livestock and agriculture target in state on timely basis in MKSP project.</li> <li>• Designing the capacity building strategy for consultant MKSP ( Agriculture) , Consultant MKSP ( Livestock) and Consultant MKSP ( MIS) at state and District level / Block level Staff.</li> <li>• Draft Policies and implement guidelines for MKSP program at state level.</li> <li>• Any other duties, as may be assigned by Chief Operating Manager , State Project Manager - Livestock RGAVP.</li> </ul>

Position-1 (State Level) Duty Station-Office of the RGAVP, Udyog Bhawan, Jaipur.

**(2) ToR for Consultant - MKSP Agriculture**

**Summary of the Post:**

<b>Name of the Post-</b>	Consultant - MKSP Agriculture
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	Essential : PG with 50% marks in Agriculture and 5 years of experience in livelihood Development.  Desirable: Experience of working in RGAVP would be an added advantage. Working in MKSP project / Livelihood Program.
<b>Age</b>	The incumbent must not be above 40 years of age as on 01.11.2016
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	up to Rs. 40,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	<ul style="list-style-type: none"><li>• Assist Consultant State MKSP Coordination at State Level</li><li>• Provide extensive support in the state related to Agriculture Program in MKSP.</li><li>• Help in achieving Agriculture target at Block/District/ State of MKSP program.</li><li>• Develop IEC material and documentation of success stories required for MKSP program.</li><li>• Designing capacity building strategy of staffs and community and conduct the Cluster Agriculture Expert / Krishi Sakhi training , training of community on Agriculture Program.</li><li>• Any other duties, as may be assigned by the consultant ( Stat MKSP Coordination) , Stat project Manager Agriculture / Livestock &amp; Chief Operating Manager and / or Government of Rajasthan.</li></ul>

Position-1 (State Level) Duty Station-Office of the RGAVP, Udyog Bhawan, Jaipur.

**(3) ToR for Consultant - MKSP Livestock**

**Summary of the Post:**

<b>Name of the Post-</b>	Consultant - MKSP Livestock
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	Essential : PG with 50% marks in Animal Husbandry / Dairy Science / Graduate in and Veterinary science ( B.V.S.C) with minimum 50% mars and 5 yeas of experience in livelihood Development.  Desirable: Experience of working in RGAVP would be an added advantage. Working in MKSP project / Livelihood Program.
<b>Age</b>	The incumbent must not be above 40 years of age as on 01.11.2016
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	up to Rs. 40,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	<ul style="list-style-type: none"><li>• Assist Consultant State MKSP Coordination at State Level</li><li>• Provide extensive support in the state related to Livestock Program in MKSP.</li><li>• Help in achieving Livestock target at Block/District/ State of MKSP program.</li><li>• Develop IEC material and documentation of success stories required for MKSP program.</li><li>• Designing capacity building strategy of staffs and community and conduct the Cluster Livestock Expert / Pashu Sakhi training , training of community on Livestock Program.</li><li>• Any other duties, as may be assigned by the consultant ( Stat MKSP Coordination) , Stat project Manager Agriculture / Livestock &amp; Chief Operating Manager and / or Government of Rajasthan.</li></ul>

**Position-1 (State Level) Duty Station-Office of the RGAVP, Udyog Bhawan, Jaipur.**

**(4) ToR for Consultant - MKSP District**

**Summary of the Post:**

<b>Name of the Post-</b>	Consultant - MKSP District
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	<p>Essential : Graduate with minimum of 50% marks in Agriculture , Animal Husbandry and Veterinary sciences and 3 years of experience in livelihood development.</p> <p>Desirable: Experience of working in RGAVP would be an added advantage. Working in MKSP project / Livelihood Program.</p>
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	up to Rs. 30,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	<p>Consultant MKSP District will work under guidance and supervision of District Project Manager (DPM), RGAVP. S/he will be responsible for the following:</p> <ul style="list-style-type: none"><li>• Responsible for the aspects related to monitoring and evaluation of the MSKP project at block level.</li><li>• Monitoring the project to gather data from various units and its dissemination for learning during monitoring of CAE/CLE and community insisituation.</li><li>• Develop monitoring formats;; finalize yardsticks for assessment of Livelihood Group , livelihood plan at block level in mKSP project.</li><li>• Support to DPMU in arranging training programs and manage online MIS, computerized database at block level,</li><li>• Any other functions , as may be assigned from time to time by CLF OBs, District Project Manager (DPM)&gt;</li></ul>

**Position-5 (State Level) Duty Station-Office of the RGAVP, Udyog Bhawan, Jaipur.**

**(5) ToR for Consultant - MKSP Block Coordination**

**Summary of the Post:**

<b>Name of the Post-</b>	Consultant - MKSP Block Coordination
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	Essential : Graduate with minimum of 50% marks in Agriculture , Animal Husbandry and Veterinary sciences.  Desirable: 2 years of experience in livelihood development, Experience of working in RGAVP would be an added advantage. Working in MKSP project / Livelihood Program.
<b>Age</b>	The incumbent must not be able 35 years of age as on 01.11.2016
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	up to Rs. 25,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	<p>Consultant - State Block Coordination will work under the guidance and supervision of Cluster Level Federation (CLF) office bearers and District Project Manager ( DPM), RGAVP, S/he will be responsible for the following :</p> <ul style="list-style-type: none"><li>• Assist CLF office bearers at block / cluster level in their work.</li><li>• Provide extensive support in the block related to sustainable Agriculture Program.</li><li>• Help in achieving Livestock and agriculture target at Block.</li><li>• Designing capacity building strategy of community (Cluster Agriculture/Livestock Expert) and conduct their training on sustainable Agriculture program.</li><li>• Conduct Training of community Institution ( Nodal VO/ CLF) and its office Bearers (OBs).</li><li>• Any other functions , as may be assigned from time to time by the CLF OBs, District Project Manager (DPM)</li></ul>

**Position-11 (State Level) Duty Station-Office of BPMU, RGAVP**



**(6) ToR for Associate Consultant -Livelihood**

**Summary of the Post:**

<b>Name of the Post-</b>	Associate Consultant -Livelihoods
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	<p>Essential :</p> <ul style="list-style-type: none"> <li>• PG ( MA/MSc/MSW/PGD) with minimum 60% marks from institution of national repute such as ; TISS, IRMA , XIMB etc and 1.5 years of experience in implementing poverty eradication projects/SRLMs/Livelihood development projects.</li> <li>• Must be proficient in English and Hindi</li> <li>• Must be computer literate-able to use MS office applications and internet</li> <li>• Knowledge on file writing &amp; office management system as per govt. procedures.</li> <li>• Own two wheeler with driving license.</li> </ul> <p>Desirable: Experience of working in RGAVP/ SRLMs/ State funded livelihoods projects would be an added advantage.</p>
<b>Type of Appointment</b>	Consultancy ( Contractual )
<b>Nature of work</b>	Both Desk & Field work. The Job requires extensive traveling and night stay at villages.
<b>Cost Estimates (Rs.)</b>	up to Rs. 50,000 per month TA DA shall be admissible as per RGAVP rules.
<b>Duration</b>	The consultancy is for period of 12 Months. The consultancy can be terminated at any time with one month notice from either party.
<b>Job Description</b>	<p>Associate Consultant - Livelihood will work under the guidance and supervision of chief operating Manager, RGAVP. S/he will be responsible for the following:</p> <ul style="list-style-type: none"> <li>• Develop district level/block level livelihoods implementation plan for allocated district(s)</li> <li>• Lead ground implementation of livelihoods project such as ; Livelihood Cluster Development ( Livestock &amp; Agriculture) , Community Managed sustainable Agriculture, ( CMSA) , develop Input supply -cum-custom Hiring centre, Community Bulk Procurement of farm produces and any other livelihood activities in allocated district(s).</li> <li>• Assist District, Block &amp; Cluster staffs to achieve target in allocated districts on timely basis in all livelihoods project with quality.</li> <li>• Any other duties , as may be assigned by Chief Operating Manager , RGAVP</li> </ul>

Position-4 Duty Station-Regional Level/ DPMU/ Block

**(7) ToR for Project Consultant - Livelihood ( SPMRM)**

**Summary of the Post:**

<b>Name of the Post-</b>	Project Consultant -Livelihood
<b>Level of posting</b>	State level
<b>Qualifications &amp; Experience</b>	Master Degree in Management / Rural Development with at least 10 plus year of experience in Rural Development / Livelihood segments such as Farm based, Non Farm & Skill Development etc. Exceptional communication and presentation skills with demonstrated abilities in livelihood opportunities identifying & developing though with an added exposure to feasibility/ case study, Project Life cycle, operational structure , Risk Elements , Implementation & Feedback
<b>Type of Appointment</b>	Consultancy
<b>Cost Estimates (Rs.)</b>	10-15 years Exp - upto Rs. 80,000 per month 16-20 years Exp - upto Rs. 100,000 per month 20 + years Exp - upto Rs. 125,000 per month
<b>Duration</b>	12 Months
<b>Job Description</b>	Would plan, design and implement Livelihood strengthening interventions in identified Rurban Cluster, Would support and hand hold Cluster teams in execution of the interventions, would monitor the program an report to State Mission Director / Chief Operating Manager. Would also liaise with other agencies, government department , CSR etc for leveraging technical and financial support for developing Rurban Cluster.

Position-1 (State Level) Duty Station-Office of the RGAVP, Udyog Bhawan, Jaipur.

To apply online please go to: [www.sids.co.in/rgavp](http://www.sids.co.in/rgavp) and click on apply online link.  
Please visit the same link for regular updates and announcements.  
For Project & Job Responsibility related queries, please visit [WWW.RGAVP.ORG](http://WWW.RGAVP.ORG)

- **The last date to apply online is May 5, 2017 till 6 PM**