Rajasthan Grameen Aajeevika Vikas Parishad
(3rd Floor RFC Block, Udyog Bhawan, Tilak Marg, C-Scheme Jaipur
Ph.2227011, 2259900, Fax 2227723
No:-F9(34)/RD/RGAVP/M&EMIS-Consultant/52697
Jaipur, Dated : 17-01-2017
24-01-17

Expression of Interest

Rajeevika intends to hire short term junior consultants for preparing SHG directory and quick porting of data to NRLM portal from online MIS application. Eligibility criteria & other details for hiring consultants is available in our website www.rgavp.org and SPPP portal (http://sppp.rajasthan.gov.in). Expression of interest may be submitted in a sealed envelope clearly superscribed as “Expression of Interest for Junior Consultant (MIS) for MIS application under RGAVP” at office or by mail at rajeevika@rajasthan.gov.in, till 5th February 2017 by 6:00 PM.

Project Director (ME&L)
RGAVP
Rajasthan Grameen Aajeevika Vikas Parishad (Rajeevika)  
(3rd Floor RFC Block, Udyog Bhawan, Tilak Marg, C-Scheme Jaipur)  
Ph. 2227011, 2227416, Fax 2227723)  
F. No.(RPUV/17/19101/2017)  
Invitation for Expression of Interest for  
Hiring Junior Consultant (MIS) (2 Positions) for MIS application under RGAVP  

DATE - 24/01/17  

1. Context  
The Government of Rajasthan is implementing the Rural Livelihood Projects (RRLP, NRLM & NRLP) through the Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP). RGAVP proposes to engage 2 Junior Consultant (MIS) for three months for preparing SHG directory and quick porting of data to NRLM portal from online MIS application.  

2. Eligibility Criteria for the Consultant  
The RGAVP invites eligible Junior Consultant (MIS) to indicate their interest in providing the required services. The short listing criteria are as follows:  
- Qualification: Post graduate in IT Management (MCA) / B.E / B.Tech from recognized institute or University  
- Experience: Having at least 2 year experience in software development and good knowledge of PHP and MySQL.  

3. Further information can be obtained at the address below during office hours.  

4. Terms of Reference given at the website (www.rgavp.org) Expression of Interest should be submitted in a sealed envelope clearly superscripted as “Expression of Interest for Junior Consultant (MIS) for MIS application under RGAVP” with place of work in RGAVP, Udyog Bhawan, Jaipur or emailed at rajeevika@rajasthan.gov.in.  

5. The submission can be made between office hrs on all working days to the undersigned till 5th February, 2017 by 6.00 pm.  

6. Junior consultants will be required to work at RGAVP office, 3rd floor, Udyog Bhawan, Jaipur.  

Mailing Address:  
SPM (HR)  
3rd Floor RFC Block, Udyog Bhawan, Tilak Marg, C-Scheme Jaipur.  
Phone: 2227011, 2227416; Fax: 2227723, E-Mail: rajeevika@rajasthan.gov.in
Terms of Reference for "Hiring Junior Consultant (MIS)(2 Positions) for online MIS application under RGAVP."

1. **Introduction**
The Government of Rajasthan is implementing the Livelihood Projects through the Rajasthan Grameen Aajeevika Vikas Parishad (RGAVP). RGAVP implements community based development projects to enhance the economic opportunities and empowerment of the rural poor, with a focus on women and marginalized groups, in the entire state of Rajasthan. For other details please refer our website www.rgavp.org.

2. **MIS System**
The MIS system is monitoring the achievement of the overall goal and objective of the project. The flow of information is in two ways: from RGAVP, Department of Rural Development, GoR down to the Village Panchayats and SHGs and again from the SHGs up to the RGAVP.

3. **Objective of the assignment**
RGAVP is inviting bids for 2 junior consultants for preparing SHG Directory on MIS and quick porting of data on NRLM portal from online MIS application. A consultant for MIS enhancement and maintenance is already deployed but as these modules are in the Budget announcement from the Hon,ble Chief Minister, so for early completion of these work we require these junior consultants to assist the Consultant for three months.

4. **Job Description**

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Data Porting on NRLM MIS from RGAVP MIS</td>
<td>Within 1 Months</td>
</tr>
<tr>
<td>Shifting on DoIT Server, support for Audit issues</td>
<td></td>
</tr>
<tr>
<td>Development of SHG Directory Module</td>
<td>Within 2 Months</td>
</tr>
<tr>
<td>All SHGs/ VOsls CLFs updated information in the Directory</td>
<td></td>
</tr>
<tr>
<td>Resolving issues related to MIS</td>
<td>3rd Month</td>
</tr>
</tbody>
</table>

5. **Eligibility Criteria for the Junior Consultant**
- Qualification: Post graduate in IT Management(MCA) / B.E / B.Tech from recognized institute or University
• Experience: Having at least 2 year experience in software development and good knowledge of PHP and MySql.

6. **Duration of the assignment**
   The assignment would be for 3 months beyond that there will be no extension.

7. **Consultant Fee**
   • Upto Rs. 50,000/- per month
   • Tax applicable will have to be borne by the consultant
   • TA/DA will be applicable as per norms of RGAVP

8. **Terms and Conditions**
   Other terms and conditions will be same as extended to other specialists of RGAVP

9. **Reporting**
   Jr. Consultant will report to Project Director (ME&L) / State Project Manager (MIS).
   Services of junior consultants may be discontinued if performance of consultants is found unsatisfactory.