

Rajasthan Grameen Aajeevika Vikas Parishad

Third Floor, RFC Block, Udyog Bhawan, Tilak Marg, Jaipur, Rajasthan
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INVITATION FOR QUOTATIONS FOR SUPPLY OF GOODS UNDER SHOPPING PROCEDURES

Ref. No. F.4(RD/RGAVP/Store/2015/1481-83

Dated : 18/12/2015

To

Dear Sir/Madam,

Sub.: INVITATION FOR QUOTATIONS FOR SUPPLY OF: Laptops

1. You are invited to submit your most competitive quotation for the following goods:-

Brief Description Specifications*

Brief Description of the Goods	Specification*	Quantity	Delivery Period	Place of Delivery	Installation Requirement if any
Laptop Computer	Core i3 (5 th Gen), 4GB RAM, 1TB HDD, 14" screen, OS Windows 8.1 or higher	5	7 days	RGAVP, Udyog Bhawan, Jaipur	Yes, complete installation required

*Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent markings only.

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ _____ towards the cost of the _____ Project and intends to apply part of the records of this credit to eligible payments under the contract for which this invitation for quotations is issued.



3. BID PRICE

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) Sales tax in connection with the sale shall be shown separately.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- e) The prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

5. VALIDITY OF QUOTATION

Quotation shall remain valid for a period of not less than 15 days after the deadline date specified for submission.

6. EVALUATION OF QUOTATIONS

The purchaser shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed; and
- b) confirm to the terms and conditions and specifications.

The quotations would be evaluated for all the items together/would be evaluated separately for each item. [Select one of the options].

Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. AWARD OF CONTRACT

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of the contract by the purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order (Sample form attached).

8. Payment shall be made immediately after delivery of the goods.
9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
10. You are requested to provide your offer latest by 1700 hrs. on 22.12.15 (date).
11. We look forward to receiving your quotations and thank you for your interest in this project.



(Purchaser)

Name : State Mission Director

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